

Aging As of Date 03-17-2011  
 Aging Basis Accounting date  
 Include Retainage? Yes  
 Unpaid Only? Yes  
 Age Finance Charges? No

## Maryknoll T &amp; M Ossining Invoices Pg 1 of 36

Tran	Type	ID	Date	Amount	Current Column	Over 30 Column	Over 60 Column	Over 90 Column	Over 120 Column	Retainage
S-MaryKnOS		Maryknoll Fathers & Brothers		914-941-7590						
Invoice		SM5879	08-31-2007	553.30					553.30	
Billed credit		273	01-15-2008	94.31-					94.31-	
Invoice		SM6832	01-16-2008	2,066.22					2,066.22	
Invoice		SM8481	08-21-2008	457.50					457.50	
Invoice		SM8622	09-26-2008	354.00					354.00	
Invoice		SM9246	01-09-2009	59.00					59.00	
Invoice		SM9598	04-15-2009	472.00					472.00	
Invoice		SM9607	04-20-2009	118.00					118.00	
Invoice		SM9608	04-20-2009	118.00					118.00	
Invoice		SM9609	04-20-2009	118.00					118.00	
Invoice		SM9610	04-20-2009	118.00					118.00	
Invoice		SM9611	04-20-2009	354.00					354.00	
Invoice		SM9612	04-20-2009	118.00					118.00	
Invoice		SM9613	04-20-2009	118.00					118.00	
Invoice		SM9614	04-20-2009	118.00					118.00	
Invoice		SM9615	04-20-2009	236.00					236.00	
Invoice		SM9616	04-20-2009	354.00					354.00	
Invoice		SM9617	04-20-2009	118.00					118.00	
Invoice		SM9622	04-28-2009	383.95					383.95	
Invoice		SM9623	04-28-2009	118.00					118.00	
Invoice		SM9624	04-28-2009	324.95					324.95	
Invoice		SM9625	04-28-2009	118.00					118.00	
Invoice		SM9639	04-29-2009	177.00					177.00	
Invoice		SM9640	04-29-2009	177.00					177.00	
Invoice		SM9656	04-30-2009	118.00					118.00	
Invoice		SM9657	04-30-2009	295.00					295.00	
Invoice		SM9659	04-30-2009	295.00					295.00	
Invoice		SM9666	04-30-2009	550.95					550.95	
Invoice		SM9667	04-30-2009	118.00					118.00	
Invoice		SM9668	04-30-2009	196.95					196.95	
Invoice		SM9672	04-30-2009	531.00					531.00	
Invoice		SM9712	05-05-2009	823.50					823.50	
Invoice		SM9739	05-11-2009	236.00					236.00	
Invoice		SM9740	05-11-2009	206.95					206.95	
Invoice		SM9741	05-11-2009	118.00					118.00	
Invoice		SM9750	05-11-2009	236.00					236.00	
Invoice		SM9770	05-14-2009	236.00					236.00	
Invoice		SM9806	05-20-2009	177.00					177.00	
Invoice		SM9807	05-20-2009	118.00					118.00	
Invoice		SM9808	05-20-2009	177.00					177.00	
Invoice		SM9809	05-20-2009	177.00					177.00	
Invoice		SM9810	05-20-2009	531.00					531.00	
Invoice		SM9811	05-20-2009	177.00					177.00	
Invoice		SM9816	05-20-2009	236.00					236.00	
Invoice		SM9817	05-20-2009	728.30					728.30	
Cs cs rc		201115	11-09-2007	215.12-					215.12-	
Not Used			12-26-2007	53.00-					53.00-	
Cs cs rc		203424	02-01-2008	1,555.19-					1,555.19-	
Cs cs rc		203698	02-11-2008	701.90-					701.90-	
Maryknoll Fathers & Brothers Totals				10,812.05*	.00*	.00*	.00*	.00*	10,812.05*	.00*
Report Totals				10,812.05*	.00*	.00*	.00*	.00*	10,812.05*	.00*



# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41169  
Time of Day 9:00 am  
RCC-Job# 5100  
BLDG. NO. \_\_\_\_\_

Ticket Date 4/3/2009  
Vendor \_\_\_\_\_  
P.O.# \_\_\_\_\_  
Old Ticket No. \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

**UNIT TAG/WING/FLR**  
Pump #1 Seminary Building M wing Chiller

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562

Tel. No (914) 941-7590

Make	Model	Serial	MFG.
Chilled Water Circulating f	4X4X11.5-4380-BF	28874	Armstrong

COMPLAINT OR ORDER: SV-Preventative Maintenance

*alnw. 9607*

REPORT:	Service Work Completed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Parts Required	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
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*found and cleaned entire unit, checked and replaced motor bearings, checked water seals on pump, checked on checked motor, started and tightened all connections, started up and unit runs properly.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal

Ordering Information:	Date: <u>4-14-09</u>	Names: <u>ut</u>	<u>1</u>	<u>118</u>	<u>118.00</u>
	Date: _____	Names: _____		hrs@	
	Date: _____	Names: _____		hrs@	
	Date: _____	Names: _____		hrs@	
	Total:				<u>118.00</u>
	Tax:				<u>0.00</u>
	Total Amount Due:				<u>118.00</u>

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREON. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEYS FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature \_\_\_\_\_

Print Name \_\_\_\_\_

**Print Name**

**Priest Name**

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventillation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41121  
Time of Day 9:00 am  
RCC-Job# S100  
BLDG NO:

**UNIT TAGGING/FLR**  
Pump #3 Seminary Building M wing Chiller

Ticket Date 4/3/2009  
Vendor  
P.O. #  
Old Ticket No.  
Field Ticket#

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☐

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562 Tel. No (914) 941-7590

Make	Model	Serial	MFG.
Condensor Water Circulat	4X4X11 5 4380	C100686	Armstrong

COMPLAINT OR ORDER: 3V-Preventative Maintenance

*slw. 9/6/0*

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☒

*Inspected and cleaned entire pump- greased motor, cleaned water strainer, cleaned and retightened all connections, checked contactors on, started up and Unit runs properly.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
Ordering Information:		Date: 4-14-09	Names: WF	1	hrs@	118	118.00
		Date:	Names:		hrs@		
		Date:	Names:		hrs@		
		Date:	Names:		hrs@		
		Total:				118.00	
		Tax:				0.00	
		Total Amount Due:				118.00	

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 90 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name

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**Print Notes**

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marmiedale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41120  
Time of Day 9:00 am  
RCC-Job# 3100  
BLDG. NO.

**UNIT TAGGING/FLR**  
Pump #2 Seminary Building M wing Chiller

Ticket Date 4/3/2009  
Vendor  
P.O.#  
Old Ticket No.  
Field Ticket#

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562

Tel. No (914) 941-7590

Make	Model	Serial	MFG.
Chilled Water Circulating F	4X4K11 5-4380-BF	100687	Armstrong

COMPLAINT OR ORDER: SL-Preventative Maintenance

*alw. 9612*

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☒

*Inspected and cleaned entire unit, checked and greased motor bearings, checked pressure gauges and water seals on chiller motor starter and refrigeration all connections, started up and unit runs properly.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal

Ordering Information:	Date: 4-14-09	Names: LUT	1	hrs@	118.00
	Date:	Names:		hrs@	
	Date:	Names:		hrs@	
	Date:	Names:		hrs@	
	Total:				118.00
	Tax:				0.00
	Total Amount Due:				118.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEYS FEES AND EXPENSES (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 90 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name



# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41124  
Time of Day 9:00 am  
RCC-Job# 5100  
BLDG. NO.

UNIT TACHING/FLR  
Pump #2 Seminary Building Lining Chiller

Ticket Date 4/3/2009  
Vendor  
P.O. #  
Old Ticket No.  
Field Ticket#

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562 Tel No (914) 941-7590

Make	Model	Serial	MFG.
Chilled Water Circulating P	2X2XB-4390	C489396	Armstrong

COMPLAINT OR ORDER: SV-Preventative Maintenance

*John, 9613*

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☒

*Inspected and cleaned entire pump - checked and greased motor bearings, checked motor starter, pilot light, rechecked all connections started up and unit runs properly.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal

Ordering Information:	Date: 4-13-09	Names: WF	1	hrs@	118.00
	Date:	Names:		hrs@	
	Date:	Names:		hrs@	
	Date:	Names:		hrs@	
	Total:				118.00
	Tax:				0.00
	Total Amount Due:				118.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41129  
Time of Day 9:00 am  
RCC-Label 5100  
BLDG. NO. \_\_\_\_\_

Ticket Date 4/3/2009  
Vendor \_\_\_\_\_  
P.O. # \_\_\_\_\_  
Old Ticket No. \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

**UNIT TAGGING/FLR**  
Pump #1 Seminary Building Living Chiller

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 56 Ryder Rd.

City Ossining State NY Zip 10562

Tel. No (914) 941-7590

Make	Model	Serial	MFG.
Chilled Water Circulating F	2X2XB-4380	C489758	Armstrong

COMPLAINT OR ORDER: SV-Preventative Maintenance

*alw. 9/6/14*

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☒

*Revised and cleaned entire unit, checked and  
revised pump bearings, checked motor starter  
Pilot light controller and refrigerant oil  
connections, started up unit runs properly.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal

Ordering Information:	Date: <u>4-15-09</u>	Names: <u>WF</u>	<u>1</u>	<u>hrs@</u>	<u>118.00</u>
	Date: _____	Names: _____		<u>hrs@</u>	
	Date: _____	Names: _____		<u>hrs@</u>	
	Date: _____	Names: _____		<u>hrs@</u>	
	Total:				<u>118.00</u>
	Tax:				<u>0.00</u>
	Total Amount Due:				<u>118.00</u>

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS  
INSTALLED AS STATED HEREON. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS  
ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4)  
PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE  
HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE  
ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE  
WARRANTED FOR A PERIOD OF 90 DAYS FROM INSTALLATION.

Customer or Authorized Signature \_\_\_\_\_

Print Name \_\_\_\_\_

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning • Heating • Ventilation  
70 Marbledale Road • Tuckahoe, NY 10707  
OFFICE: (914) 337-0600 • Fax: (914) 337-5404

Ticket No. 41176  
Time of Day 9:00 am  
RCC Job# S100  
BLDG. NO.

Ticket Date 4/2/2009  
Vendor  
P.O. #  
Old Ticket No.  
Field Ticket#

UNIT TAGMING FLR  
Seminary Building L wing

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☐

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562 Tel. No. (914) 941-7590

Make	Model	Serial	MFG.
Air Cooled Chiller	30RANO50-511N	3804Q00394	CARRIER

COMPLAINT OR ORDER: SV-Preventative Maintenance

*Inv. 9615*

REPORT:	Service Work Completed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Parts Required	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
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*checked and cleaned entire unit, chemically cleaned condenser coil, cleaned all compressors (4) and condenser fan blades (4) checked refrigerant system, checked controls and contactors. Unit had a pump maintenance alarm, cleaned.*

Quant.	Description	EA	Subtotal	Quant	Description	EA	Subtotal
1	Mobile Cleaner						
	Refrigerant						
Ordering information:		Date: <u>4-15-09</u>	Names: <u>WF</u>	2	<u>hrs @</u>		<u>236.00</u>
		Date:	Names:		hrs @		
		Date:	Names:		hrs @		
		Date:	Names:		hrs @		
		Total:					<u>236.00</u>
		Tax:					<u>0.00</u>
		Total Amount Due:					<u>236.00</u>

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signatures

Print Name

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41174  
Time of Day 9:00 am  
RCC Job# S100  
BLDG. NO.

Ticket Date 4/9/2008  
Vendor  
P.O.#  
Old Ticket No.  
Field Ticket#

**UNIT TAGGING/FLR**  
CHILLER M-WING (155-TON)

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562 Tel. No (914) 941-7590

Make	Model	Serial	MFG.
Water Cooled Chiller	WHR155EW27	59J814 150	McQuay

COMPLAINT OR ORDER: 34 Preventative Maintenance

*slm. 9/6/16*

REPORT:	Service Work Completed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Parts Required	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
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inspected and cleaned system, cleaned compressors, crankcase heaters and checked oil level for, cleaned refrigeration system for, checked all contacts and wires, measured and checked controls on starter and cooler runs properly. **NOTE:** chilled water differential pressure actuator in bad no level adjustment.

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal

Ordering Information:	Date: 4-15-09	Names: WF	3	hrs @	354.00
	Date:	Names:		hrs @	
	Date:	Names:		hrs @	
	Date:	Names:		hrs @	
	Total:				354.00
	Tax:				0.00
	Total Amount Due:				354.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAID DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 90 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name

Print Name \_\_\_\_\_

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 06177  
Type of Day 800 hrs  
REC Job# S100  
BLOG NO.

UNIT IS GIVING PLR  
CHILLER (ST. THERESA)

Ticket Date 4/3/2009  
Vendor  
P.O. #  
Old Ticket No.  
Field Ticket#

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing

Name Maryknoll Fathers & Brothers

Address 50 Ryder Rd.

City Ossining State NY Zip 10562

Te. No. (914) 944-7590

Make	Model	Serial	MFG
Air Cooled Chiller	ALPR025E	57A8502802	Moduly

COMPLAINT OR ORDER: SV-Preventative Maintenance

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☒

Revised and cleaned entire chiller, checked refrigeration system, compressor, condenser fans and safety valves. Checked power. Was condenser fans, checked refrigeration pressures, or flow through or, started up and chiller runs properly.

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
1	Ballon Cleaner Agrease		29.95				

Ordering Information:

Date: 4-22-09 Names: WT

Date: Names:

Date: Names:

Date: Names:

Total:

Tax:

Total Amount Due:

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. BY PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS FROM PERSONS INCLUDING WITHOUT LIMITATION INTEREST ON PAID DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (4) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-0404

Ticket No. 41570  
Time of Day 8:00 am  
RCC Job ST00  
BLDG. NO.           

**UNIT: TROVINGOFFER**  
CHWP# ST THERESA

Ticket Date 4/3/2008  
Vendor             
P.O.#             
Old Ticket No.             
Field Ticket#           

Service Contract ☐ Job Service ☐ Guarantee ☐ COB ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562 Tel. No. (914) 941-7500

Make	Model	Serial	MFG.
Chilled Water Circulating F			

COMPLAINT OR ORDER: SV-Preventative Maintenance

*Handwritten:* 9623

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☒

*Handwritten:* Inspected and cleaned entire pump. Checked and replaced motor bearings. Checked motor start capacitor. All components started up and are now running properly.

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal

Ordering Information:	Date: <u>4-23-08</u>	Names: <u>WE</u>	1	118	118.00
	Date: <u>          </u>	Names: <u>          </u>			
	Date: <u>          </u>	Names: <u>          </u>			
	Date: <u>          </u>	Names: <u>          </u>			
	Date: <u>          </u>	Names: <u>          </u>			
	Total:			118	118.00
	Tax:			0	0.00
	Total Amount Due:			118	118.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) THE WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED BY SELLER FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0900 \* Fax: (914) 337-5404

Ticket Date: 6/20/2008  
Vendor: \_\_\_\_\_  
P.O.#: \_\_\_\_\_  
Old Ticket No.: \_\_\_\_\_  
Field Ticket: \_\_\_\_\_

Ticket No. 30205  
Date of Day 06/20/08  
REC. Job# S100  
BEGS NO. 522525  
UNIFORMING OFFER

Service Contract ☐ Job Service ☐ Guarantee ☐ COB ☐ Billing ☐

Name Maryknoll Fathers & Brothers

Address 68 Ryder Rd.

City Ossining State NY Zip 10562

TEL. NO. (914) 337-7500

Make	Model	Serial	HP
Armstrong	4x4x11.5BF	100686	
COMPLAINT OR ORDER: <u>SV-Vertical</u> <u>Pump NOT WORKING</u>			

REPORT:	Service Work Completed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Parts Requisition	YES <input type="checkbox"/> NO <input type="checkbox"/>
---------	------------------------	---	-------------------	--

*Check entire unit, found pump not properly  
water to cooling tower. Manual check found  
piller on high head. Checked and cleaned  
strainers at each full with popping sound.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
Ordering Information:		Date: <u>4-27-08</u>	Names: <u>Ch F</u>				
		Date: _____	Names: _____				
		Date: _____	Names: _____				
		Date: _____	Names: _____				
		Total:					
		Tax:					
		Total Amount Due:					

BY SIGNING THIS TICKET, PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND IS  
INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIAL BASIS AND IS  
ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4)  
PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE  
HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE  
ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, SELLER'S WARRANTY IS  
WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signatory

Print Name



# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marielandale Road \* Tuckahoe, NY 10702  
OFFICE: (914) 397-0900 \* Fax: (914) 397-0001

Ticket Date 02/01/2008  
Vendor \_\_\_\_\_  
P.O. # \_\_\_\_\_  
Old Ticket No. \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

Ticket No. 300027  
Time of Day 8:00 AM  
RCC Job# SN0  
Bldg No. 100  
Unit No. 100

Service Contract ☐ Job Service ☐ Guarantee ☐ COB ☐ Billing ☐

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562 Tel. No. (914) 397-0900

Make	Model	Serial	Notes
<u>Cartron</u>	<u>4X4X11.5 BT</u>	<u>100685</u>	

COMPLAINT OR ORDER SV Miscellaneous

Check pump operation

REPORT:	Service Work Completed	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Parts Replaced	YES <input type="checkbox"/>	NO <input type="checkbox"/>
---------	------------------------	---	-----------------------------	----------------	------------------------------	-----------------------------

Check entire pump - checked and found  
strainer, it was full of debris. Strainer  
removed and cleaned, started pump and  
runs properly.

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal

Ordering Information:	Date <u>2-27-08</u> Names: <u>WTF</u>				
	Date: _____ Names: _____				
	Date: _____ Names: _____				
	Date: _____ Names: _____				
	Total:				<u>172.00</u>
	Tax:				<u>0.00</u>
	Total Amount Due:				<u>172.00</u>

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK PERFORMED SHALL BE DONE AND PAID FOR  
INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS  
ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FOR THE WORK. (4)  
PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY RICHARDS IN COLLECTING ANY ACCOUNT DUE  
HEREON, INCLUDING WITHOUT LIMITATION INTEREST ON ANY OUTSTANDING AMOUNTS AND REASONABLE  
ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO BY PARTIES AND ENDORSED  
WARRANTED FOR A PERIOD OF 90 DAYS FROM INSTALLATION.

[Signature]  
Customer or Authorized Signature

Print Name \_\_\_\_\_

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0200 \* Fax: (914) 337-5404

Ticket Date: 8/20/2008  
Vendor: \_\_\_\_\_  
P.O. #: \_\_\_\_\_  
Old Ticket No.: \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

Order No. 30281  
Time of Day 8:00 am  
Est. No. 5102  
BROG. NO. 7120

*Charles H. H. H.*  
*MR. H. H. H. H.*

Service Contract ☐ Job Service ☐ Guarantee ☐ COO ☐ Billing ☐

Name Maryknoll Fathers & Brothers

Address 65 Rader Rd.

City Ossining State NY Zip 10562

Make	Model	Serial	REG
<i>McQuan</i>			

COMPLAINT OR ORDER

SYNOPSIS/DESCRIPTION

*Complete chiller start up*

REPORT	Service Work Completed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Parts Required	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--------	------------------------	---	----------------	---

*Completed system start up - chiller and water pump  
Unit works properly*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
Ordering Information:		Date: <i>7-27-09</i>	Names: <i>WF</i>				
		Date: _____	Names: _____				
		Date: _____	Names: _____				
		Date: _____	Names: _____				
		Date: _____	Names: _____				
		Total:					<i>118.00</i>
		Tax:					<i>0.00</i>
		Total Amount Due:					<i>118.00</i>

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND MATERIALS INSTALLED AS STATED HEREON. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIAL BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM RICHARDS. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY RICHARDS IN COLLECTING AND ENFORCEMENT OF HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAID DUE AMOUNTS AND REASONABLE ATTORNEY'S FEE AND EXPENSES, UNLESS OTHERWISE EXPRESSLY AGREED TO. VENDOR AND RICHARDS ARE WARRANTED FOR A PERIOD OF 90 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation

70 Marbledale Road \* Tuckahoe, NY 10597

OFFICE: (914) 337-0300 \* Fax: (914) 337-0400

Ticket No. 41180

Time of Day 9:00 AM

REC Job# 5100

REC NO. 11-1-1000

PRICE BREAKDOWN

Price Breakdown Computer Room

Ticket Date 4/3/2009

Vendor

P.O. #

Old Ticket No.

Field Ticket

Service Contract ☐ Job Service ☐ Guarantee ☐ COO ☐ Billing ☐

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562

Fax No. (914) 337-0400

Make	Model	Serial	WEEK
AIR HANDLING UNIT	DE240G-CSE1	304373-001	11-1-1000

COMPLAINT OR ORDER: SV-Preventative Maintenance

REPORT:	Service Work Completed	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Parts Replaced	YES <input type="checkbox"/>	NO <input type="checkbox"/>
---------	------------------------	---	-----------------------------	----------------	------------------------------	-----------------------------

Replaced and cleaned return filter, changed and cleaned supply filter, and blower belts, changed motor, replaced bearings as required, checked refrigeration system, and replaced all wires, checked all connections, and replaced all filters. Must be replaced a step check the system.

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
2	B42 BLS	1					
2	24X24X4	2	Customer Co				
1	18X24X4	1	Stock				

Ordering Information:	Joe	4/3/09	Names:	WF	245.00
2 B42 AS Spare	Date:		Names:		
2 CONTRACTORS COMPANY	Date:		Names:		
FUV NAGE RAN NO	Date:		Names:		
42 EF35 ATASE	Total:				245.00
P/N 123283 PL	Tax:				10.00
63 and 24VAC Coil	Total Amount Due:				255.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAID DUE AMOUNTS AND REASONABLE ATTORNEYS FEES AND EXPENSES, UNLESS OTHERWISE EXPRESSED AGREED TO. PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 90 DAYS FROM INSTALLATION.

Customer or Authorized Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marblehead Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-6404

Ticket No. 41155  
Time of Day 9:00 am  
RCE Job # SHH  
BLDG NO.

Issue Date 4/3/2000  
Order #  
Old Ticket No.  
Field Ticket#

UNIT TAGGING/TESTING  
Price (BID/EST/ACT) Complete/Item

Service Contract ☐ Job Service ☐ Guarantee ☐ COB ☐ Billing

Name Maryknoll Fathers & Brothers

Address 56 Ryder Rd.

City Ossining State NY Zip 10562

Tel No. (914) 337-0300

Make	Model	Serial	REF
Chilled Water Air Handler	FK290ACSEI	379155-004	REPORT

COMPLAINT OR ORDER: SC: Preventative Maintenance

REPORT:	Service Work Completed	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Parts Required	YES <input type="checkbox"/>	NO <input type="checkbox"/>
used and changed entire unit air filters and belts, replaced blower and motor arings, checked all contactors and refrigerant and vice humidor. removed pan and drain, all & minerals, closed all valves, checked system started up and unit runs properly.						
Quant	Description	EA	Subtotal	Quant	Description	EA
2	B42					
3	24x24x4					
1	18x24x4					

Ordering Information:	Date 4/3/00	Names WF	278 118	295.00
4) B42 As Spaul	Date:	Names:	Price:	
	Date:	Names:	Price:	
	Date:	Names:	Price:	
	Date:	Names:	Price:	
	Total:			295.00
	Tax:			0.00
	Total Amount Due:			295.00

BY ISSUING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND IS  
INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIAL BASIS AND IS  
ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4)  
PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE  
HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAID DUE AMOUNTS AND REASONABLE  
ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, SELLER AND LABOR ARE  
WARRANTED FOR A PERIOD OF 10 YEARS FROM INSTALLATION.

Customer or Authorized Signatures

Print Name



# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-8300 \* Fax: (914) 337-6404

Ticket No. 41123  
Date of Day 03/22/11  
RCC Job Site  
BURG NO

Ticket Date 4/3/2009  
Vendor  
P.O. #  
Old Ticket No.  
Field Ticket

UNIVERSITY MICROFILMS

Price Based on Price List

Service Contract ☐ Job Service ☒ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 50 Ryder Rd

City Ossining

State NY

Zip 10562

Tel. No. (914) 941-2590

Make	Model	Serial	REF
ROOF TOP UNIT	50ER-824-82820	1501570039	CHILLER

COMPLAIN FOR ORDER

SV-Preventative Maintenance

REPORT	Service Work Completed	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Parts Required	YES <input type="checkbox"/>	NO <input type="checkbox"/>
--------	------------------------	---	-----------------------------	----------------	------------------------------	-----------------------------

and cleaned entire unit. changed and re-filled oil and replaced motor and bearings. checked and re-energized refrigerant system. cleaned up and bleeds off excess oil. cleaned up area.

Quant	Description	FEA	Subtotal	Quant	Description	FEA	Subtotal
2	SVX 530	531					
8	20x24x02	1051					

Ordering Information:	Date: <u>4/1/09</u>	Name: <u>JF</u>					
	Date:	Name:					
	Date:	Name:					
	Date:	Name:					
	Total:						5509.51
	Tax:						0.00
	Total Amount Due:						5509.51

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND MATERIALS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS. (3) THE WORK IS ACCEPTED BY PURCHASER. (4) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (5) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN CORRECTING ANY DEFECTS OR WORK HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAID DUE ACCOUNTS AND REASONABLE ATTORNEYS' FEES AND EXPENSES. (6) UNLESS OTHERWISE EXPRESSLY AGREED TO, SELLER AND PURCHASER WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name

OFFICE: (914) 337-0300 • FAX: (914) 337-5404

### Field Tickets

**1. DRY-GOODER FRAMEWORK**

Tel. No. 970941-592

# Senat

1960

SVX-Preventative Maintenance

**Yes**

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
Ordering Information:		Date:	4-17-06	Names:	WT	118	118.00
		Date:		Names:			
		Date:		Names:			
		Date:		Names:			
		Date:		Names:			
		Total:				118.00	118.00
		Tax:				0.00	0.00
		Total Amount Due:				118.00	118.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND WAS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE ACCOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, RATE AND LABOR ARE GUARANTEED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature

### Print Matter

Ticket Date 4/3/08  
Vendor  
P.O.#  
Old Ticket No.  
Field Ticket#

**RICHARDS CONDITIONING CORP.**  
Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-2404

Ticket No. 4712  
Type of Job: 100  
RCC Job: 5100  
BLOG NO.

UNITED WORKERS  
Price of Goods and Services

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562

Tel. No: (914) 541-7000

Make	Model	Serial	REG
Dry Coolers	DD0050v40	0000000000	

COMPLAINT OR ORDER: 9V-Preventive Maintenance

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☐  
Work and changed valve that was not working and  
replaced parts (6) and had a check  
of Contractor on check the system and  
and chemically cleaned condenser coils  
Started up and Unit runs properly

Quant	Description	FEA	Subtotal	Quant	Description	FEA	Subtotal
1	Shallon & Clear		19.95				
1	Key lock						

Ordering Information	Date: 4-17-08	Names: WF	1	118	171.00
	Date:	Names:			
	Date:	Names:			
	Date:	Names:			
	Date:	Names:			
	Total:				196.95
	Tax:				0.00
	Total Amount Due:				196.95

BY SIGNING THIS FORM PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS  
INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS  
ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4)  
PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER OF COLLECTING ANY ACCOUNTS  
DUE TO SELLER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE  
ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE  
WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name

TICKET DATE:

RICHARDS CONDITIONING CORP.

TICKET NO.

200026

4/9/2009

MECHANICAL CONTRACTORS - DESIGN, ENGINEERING, INSTALLATION

AIR CONDITIONING - HEATING - VENTILATION

70 MARBLEDALE ROAD - TUCKAHOE, NY 10707

OFFICE: (914) 337-0300 - FAX: (914) 337-5404

TIME OF DAY:

OUTSIDE AIR:

RCC-JOB#

BLDG NO.

FLOOR NO.

WING:

UNIT TAG:

UNIT LOCATION:

SERVICE CONTRACT

JOB SERVICE

GUARANTEE

C.O.D.

BILLING

NAME

ADDRESS

CITY

STATE

ZIP

TEL NO:

MAKE

MODEL

SERIAL

COMPLAINT OR ORDER:

Complete start up of Carrier Unit  
also 9678

REPORT:

Removed all spray nozzles and manifold  
and cleaned it up. Reinstalled, checked and  
repaired water leak on side of tower. Fan  
tower is ready for start up.

P.O. #

NEW TICKET #

BY William

DATE 4-13-09

MATERIALS:

2 spray nozzles {C/S}

SERVICE WORK COMPLETE

YES ☐ NO ☒

PARTS REQUIRED

YES ☐ NO ☒

PARTS INFORMATION

ARRIVED

LABOR:

COMPLETED

TOTAL

TAX:

TOTAL AMOUNT DUE:

4 1/2 @ 118 531.00

531.00

0.00

531.00

WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM  
SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER INCLUDING WITHOUT  
LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO,  
PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

CUSTOMER OR AUTHORIZED SIGNATURE

PRINT NAME



# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41753  
Time of Day 9:00 am  
RCC Job# 5100  
BLOG. NO. \_\_\_\_\_

Ticket Date 4/29/2009  
Vendor \_\_\_\_\_  
P.O. # \_\_\_\_\_  
Old Ticket No. \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

**UNIT TAGGING FLR**  
**COOLING TOWER (M-WING)**

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 56 Ryder Rd.

City Ossining State NY Zip 10562

Tel No (914) 941-7590

Make	Model	Serial	MFG.
BAC	VT0-155-MCK	97121871	

COMPLAINT OR ORDER: SV-Miscellaneous  
UNIT DOWN: INVESTIGATE & REPAIR

*Shw. 9712*

REPORT:	Service Work Completed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Parts Required	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
---------	------------------------	---	----------------	---

*Inspected entire unit, found pumps circulating - removed core  
from tower, shut down system, found one of the manifolds  
broke off main, removed and support is broken, cleaned all  
manifolds from tower and rigged manifold temporarily  
to be repaired. Problem with water flow to all units -  
Electronic Valve closed, manually opened and reset.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
	<i>Repair properly-</i>						

*Joe P.  
4/30/09*

Ordering Information:	Date: <u>4-29-09</u>	Names: <u>WF/Robm</u>	<u>4 1/2</u> hrs @	<u>823.50</u>
<u>1 Spray Nozzle</u>	Date: _____	Names: _____	hrs @	
<u>Manifold</u>	Date: _____	Names: _____	hrs @	
<u>Order from</u>	Date: _____	Names: _____	hrs @	
<u>BAC</u>	Total:			<u>823.50</u>
<u>Baltimore Air (oil)</u>	Tax:			<u>0.00</u>
	Total Amount Due:			<u>823.50</u>

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS  
INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS  
ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4)  
PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE  
HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE  
ATTORNEYS FEE AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE  
WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signatory

Print Name

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY, 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41155  
Time of Day 8:00 am  
RCC Job# S100  
BLDG. NO. \_\_\_\_\_

Ticket Date 4/3/2009  
Vendor \_\_\_\_\_  
P.O.# \_\_\_\_\_  
Old Ticket No. \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

**UNIT TAGGING/FLR**  
CU-1 (SEMINARY-2ND-L-WING MEDIA CENTER)

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☐

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562 Tel. No. (914) 941-7090

Make	Model	Serial	MFG.
CONDENSING UNIT	3BARZ008-501	3804G10084	CARRIER

COMPLAINT OR ORDER: SV-Preventative Maintenance

*Jim. 9740*

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☒  
*cleaned and cleaned entire Unit. cleaned refrigeration system. cleaned and chemically cleaned condenser coil. cleaned contactors and condenser fan motor and blades. started up and Unit runs properly.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
<i>1/2</i>	<i>Gallon of Cleaner and Degreaser</i>		<i>29.95</i>				

Ordering Information:	Date: <u>5-7-09</u>	Names: <u>LVP</u>	<u>1</u> <u>hrs @</u> <u>118</u>	<u>177.00</u>
	Date: _____	Names: _____	<u>hrs @</u>	
	Date: _____	Names: _____	<u>hrs @</u>	
	Date: _____	Names: _____	<u>hrs @</u>	
	Total:			<u>206.95</u>
	Tax:			<u>0.00</u>
	Total Amount Due:			<u>206.95</u>

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature \_\_\_\_\_

Print Name \_\_\_\_\_

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE (914) 337-0300 \* Fax: (914) 337-6404

Ticket No. 41133  
Time of Day 8:00 am  
RCC-Job# S100  
BLDG. NO. \_\_\_\_\_

**UNIT TAG/WING/FLR**  
HUMID-1(SEMINARY-2ND-L-WING MEDIA)

Ticket Date 4/3/2009  
Vendor \_\_\_\_\_  
P.O. # \_\_\_\_\_  
Old Ticket No. \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562

Tel. No. (914) 941-7590

Make	Model	Serial	MFG.
Humidifier	NHMC05D	8749849622100	Nortec

COMPLAINT OR ORDER: SV-Preventative Maintenance

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☒

*Inspected and cleaned entire unit, checked contacts, filled and ran humidifier canister, drained all water from canister, checked all controls on unit runs properly.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal

Ordering Information:	Date: <u>5-7-09</u>	Names: <u>MF</u>	<u>1</u>	<u>118</u>	<u>118.00</u>
	Date: _____	Names: _____		hrs@	
	Date: _____	Names: _____		hrs@	
	Date: _____	Names: _____		hrs@	
	Date: _____	Names: _____		hrs@	
	Total:				<u>118.00</u>
	Tax:				<u>0.00</u>
	Total Amount Due:				<u>118.00</u>

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEYS FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 90 DAYS FROM INSTALLATION.

Customer or Authorized Signatures

Print Name

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10787  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41167  
Time of Day 9:00 am  
RCC-Job# S100  
BLDG. NO. \_\_\_\_\_

**UNIT TAGGING/FLR**  
Pump #2 Price Building Dry Coolers 3rd floor

Ticket Date 4/3/2008  
Vendor \_\_\_\_\_  
P.O.# \_\_\_\_\_  
Old Ticket No. \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☐

Name Maryknoll Fathers & Brothers

Address 65 Ryder Rd.

City Ossining State NY Zip 10562

Tel. No (914) 941-7590

*Inv. 9750*

Make	Model	Serial	MFG.
Condensor Water Circulator	P296A	0800-5153007	INGERSOL /DRESSER

COMPLAINT OR ORDER: SC-Preventative Maintenance

*INSTALL Rebuilt Circulator Pump.*

REPORT.	Service Work Completed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Parts Required	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
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*Installed rebuilt pump - wired, checked for leaks no leaks, checked rotation ok, started up and unit runs properly.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
1	P-296A Pump						
	Rebuilt by Customer						
	Maryknoll						
Ordering Information:		Date: <u>6-5-09</u>	Names: <u>AF</u>	2	hrs@		236.00
		Date: _____	Names: _____		hrs@		
		Date: _____	Names: _____		hrs@		
		Date: _____	Names: _____		hrs@		
		Total:					236.00
		Tax:					0.00
		Total Amount Due:					236.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 15 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature \_\_\_\_\_

Print Name \_\_\_\_\_

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41142  
Time of Day 9:00 am  
RCC-Job# S100  
BLDG. NO.

UNIT TAGGING FLR  
AHU (HALLWAY-GROUND FL)

Ticket Date 4/3/2008  
Vendor  
P.O.#  
Old Ticket No.  
Field Ticket#

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.  
City Ossining State NY Zip 10562 Tel. No (914) 941-7590

Make	Model	Serial	MFG.
AIR HANDLING UNIT	VAC080E32A-A	0007-3743	Skymark

COMPLAINT OR ORDER: SV-Preventative Maintenance

slw. 9806

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☒  
Revised and cleaned entire unit, changed and changed  
they cleaned condenser coil, it was plugged, changed  
and replaced air filters, changed blower motor  
and condenser fan motor, changed refrigerant  
oil system and 2 compressors on, started up at  
unit properly.

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
4	1/4 X 25 X 2 Capacitors (Store)						
Ordering information:				Date: 5-4-08	Names: LTF	1 hr @ 118	177.00
				Date:	Names:	hrs @	
				Date:	Names:	hrs @	
				Date:	Names:	hrs @	
				Total:			177.00
				Tax:			0.00
				Total Amount Due:			177.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS  
INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS  
ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4)  
PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE  
HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE  
ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE  
WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name

Print Name: \_\_\_\_\_

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation

Air Conditioning • Heating • Ventilation

70 Marbledale Road • Tuckahoe, NY 10707

OFFICE: (914) 337-0300 • Fax: (914) 337-5404

Ticket No. 41127

Time of Day 9:00 am

RCC-Job# 9100

BLDG. NO.

UNIT TAGGING/FLR

RTU #1 (2ND FLR SOUTH ST. THERESA)

Ticket Date 4/5/2008

Vendor

P.O. #

Old Ticket No.

Field Ticket#

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining

State NY

Zip 10562

Tel. No (914) 941-7590

Make	Model	Serial	MFG.
ROOF TOP UNIT	TCDD60A3000A	C37107089	

COMPLAINT OR ORDER:

SV-Preventative Maintenance

2 Inw. 9808

REPORT:	Service Work Completed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Parts Required	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
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Repaired and cleaned entire unit. Checked and replaced air filter, checked blower and motor, needs to be replaced ASAP bad bearings. Checked refrigeration system OK, checked Condenser Compressor and Capacitor, started up and unit runs properly.

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
1	16X25X 1/2 Carbon Steel						

Ordering Information:	Date: 5-4-05	Names: WJP	hrs@	177.00
Character Motor	Date:	Names:	hrs@	
GE, 1/2 5KCP39E414ES	Date:	Names:	hrs@	
3/4 hp, 1075R PM	Date:	Names:	hrs@	
308/230 VAC	Total:			177.00
4.5 amps 48 FPM	Tax:			0.00
	Total Amount Due:			177.00

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Customer or Authorized Signature

Print Name

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 30312  
Time of Day 9:00 am  
RCC-Job# S100  
BLDG. NO. \_\_\_\_\_

Ticket Date 8/20/2008  
Vendor \_\_\_\_\_  
P.O.# \_\_\_\_\_  
Old Ticket No. \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

UNIT TAGGING/FLR

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☐

Name Maryknoll Fathers & Brothers

Address 66 Ryder Rd.

City Ossining State NY Zip 10562

Tel. No (914) 941-7590

Make	Model	Serial	MFG.
<u>Libert</u>	<u>BU067A-CAEI</u>	<u>706853-001</u>	

COMPLAINT OR ORDER: SV-Miscellaneous

Inv. 9809

REPORT:	Service Work Completed	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Parts Required	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
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*Check and cleaned entire unit, changed and replaced all filters and changed belts, checked refrigerant system and all test points, retightened all connections on liquid line and rechecked oil, started and unit runs properly.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
<u>1</u>	<u>4L400</u>						
<u>1</u>	<u>29.5X28.5X2</u>						
<u>1</u>	<u>Libert Filter</u>						
<u>1</u>	<u>W136550P3</u>						

Ordering information:	Date: <u>5-4-08</u>	Names: <u>WF</u>	<u>11/2/08</u>	<u>hrs@</u>	<u>177.00</u>
	Date: _____	Names: _____		<u>hrs@</u>	
	Date: _____	Names: _____		<u>hrs@</u>	
	Date: _____	Names: _____		<u>hrs@</u>	
	Total:				<u>177.00</u>
	Tax:				<u>0.00</u>
	Total Amount Due:				<u>177.00</u>

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Customer or Authorized Signature

Print Name



# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 41129  
Time of Day 9:00 am  
RCC-Job# 5100  
BLDG. NO.

UNIT TAGGING/FLR  
RTU #8 (3RD FLR SOUTH ST. THERESA)

Ticket Date 4/3/2008  
Vendor  
P.O.#  
Old Ticket No.  
Field Ticket#

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.  
City Ossining State NY Zip 10562 Tel. No (914) 941-7590

Make	Model	Serial	MFG.
ROOF TOP UNIT	WCH060A300AA	C35106581	TRANE

COMPLAINT OR ORDER: SV-Preventative Maintenance

*slw, 9810*

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☒ NO ☐  
*Inspected and cleaned entire unit checked and replaced air filters, checked blower and found motor bearings were bad, need to replace ASPT checked refrigeration system, checked condenser and coils on unit runs properly*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
1	16X24X1/2 Custom Steel						

Ordering Information:	Date: 4-4-08	Names: WF	4 1/2 hrs @	531.00
1 Evaporator Motor	Date:	Names:	hrs @	
AS Smith P/N F4850666	Date:	Names:	hrs @	
O.B.I.	Date:	Names:	hrs @	
3/4 hp - 48 RPM 1 phase				531.00
1075 RPM 208/230	Tax:			0.00
1/4 AC	Total Amount Due:			531.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 90 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name

Ticket Date 4/3/2002  
Vendor \_\_\_\_\_  
P.O. # \_\_\_\_\_  
Old Ticket No \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

**RICHARDS CONDITIONING CORP.**  
Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning • Heating • Ventilation  
70 Marbledale Road • Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 • Fax: (914) 337-5404

Ticket No. 41179  
Time of Day 8:00 am  
RCC Job# S100  
BLDG. NO. \_\_\_\_\_

UNIT TAGGING/FLR  
Seminary BLD. Archives C wing Computer RM

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10582 Tel. No (914) 941-7590

Make	Model	Serial	MFG.
AIR HANDLING UNIT	BU067ACAM	355512001	LIEBERT

COMPLAINT OR ORDER: SV-Preventative Maintenance

slw. 9811

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☒ NO ☐  
 Check and cleaned entire unit, changed and replaced  
 air filter and blower belt, checked refrigeration  
 system and all controls, contacted for Rheostat 1.  
 burned, Rheostat 2 coil is burned. checked blower a  
 belt as cleaned humidifier pan and always a  
 standard up and down run properly

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
1	AL400						
1	34.5 X 28.5 X 2						
	Liebert P/N						
	136550 P3						

Ordering Information:

Date: 4-5-09

Names: WF

hrs@

177.00

Date: \_\_\_\_\_

Names: \_\_\_\_\_

hrs@

Date: \_\_\_\_\_

Names: \_\_\_\_\_

hrs@

Date: \_\_\_\_\_

Names: \_\_\_\_\_

hrs@

Total:

177.00

Tax:

0.00

Total Amount Due:

177.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS  
 INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS  
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Customer or Authorized Signature

Print Name

# **RICHARDS CONDITIONING CORP.**

Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 42069  
Time of Day 9:00 am  
RCC-Job# S100  
BLDG. NO. \_\_\_\_\_

**UNIT TAG/WING/FLR**  
RTU #3 BRD FLR SOUTH ST. THERESA)

Ticket Date 5/12/2009  
Vendor \_\_\_\_\_  
P.O.# \_\_\_\_\_  
Old Ticket No. \_\_\_\_\_  
Field Ticket# \_\_\_\_\_

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☒

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562

Tel. No (914) 941-7590

Make	Model	Serial	MFG.
ROOF TOP UNIT	WCH080A300AA	C3510R581	TRANE

COMPLAINT OR ORDER: SV-Install New Part  
INSTALL (1) SUPPLY FAN MOTOR MOT03015.(C.S.)

*alms 9816*

REPORT: Service Work Completed YES ☒ NO ☐ Parts Required YES ☐ NO ☒

*removed old motor, I installed new one, wired  
in correct rotation, started up, checked amps on  
unit runs properly.*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
1	3/4 hp MOTOR 208 1 ph 1075 RPM. C/S						

Ordering Information:	Date: <u>5-12-09</u> Names: <u>WF</u>	hrs@	236.00
	Date: _____ Names: _____	hrs@	
	Date: _____ Names: _____	hrs@	
	Date: _____ Names: _____	hrs@	
	Total:		236.00
	Tax:		0.00
	Total Amount Due:		236.00

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS  
INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS  
ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4)  
PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE  
HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE  
ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE  
WARRANTED FOR A PERIOD OF 90 DAYS FROM INSTALLATION.

Customer or Authorized Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Ticket Date 5/12/2008  
Vendor Trane Company  
P.O. # 104658  
Old Ticket No.  
Field Ticket#

**RICHARDS CONDITIONING CORP.**  
Mechanical Contractors-Design, Engineering, Installation  
Air Conditioning \* Heating \* Ventilation  
70 Marbledale Road \* Tuckahoe, NY 10707  
OFFICE: (914) 337-0300 \* Fax: (914) 337-5404

Ticket No. 42057  
Time of Day 9:00 am  
RCC-Job# S100  
BLDG. NO.

UNIT TAGAWINGFLR

Service Contract ☐ Job Service ☐ Guarantee ☐ COD ☐ Billing ☐

Name Maryknoll Fathers & Brothers

Address 55 Ryder Rd.

City Ossining State NY Zip 10562

Tel No (914) 941-7590

Make	Model	Serial	MFG.

COMPLAINT OR ORDER: DELIVER PARTS  
PICK UP (2) SUPPLY FAN MOTORS (P# MOT0315) FROM TRANE AND DELIVER TO SITE  
(TO BE INSTALLED IN RTU-1 & 3 - ST. THERESA BLDG)

*alw. 9817*

REPORT:	Service Work Completed	YES <input type="checkbox"/> NO <input type="checkbox"/>	Parts Required	YES <input type="checkbox"/> NO <input type="checkbox"/>
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*Picked up (2) new motors from trane*

Quant	Description	EA	Subtotal	Quant	Description	EA	Subtotal
2	Motors @ 364.149		728.30				
Ordering Information:		Date 5-12-08	Names: <i>WTF</i>			hrs@	
		Date:	Names:			hrs@	
		Date:	Names:			hrs@	
		Date:	Names:			hrs@	
		Total:					728.30
		Tax:					0.00
		Total Amount Due:					728.30

BY SIGNING THIS TICKET PURCHASER AGREES AS FOLLOWS: (1) ALL WORK HAS BEEN PERFORMED AND PARTS INSTALLED AS STATED HEREIN. (2) THE WORK WAS PERFORMED ON A TIME AND MATERIALS BASIS AND IS ACCEPTED BY PURCHASER. (3) PAYMENT IS DUE 10 DAYS AFTER RECEIPT OF AN INVOICE FROM SELLER. (4) PURCHASER SHALL PAY ANY AND ALL COSTS INCURRED BY SELLER IN COLLECTING ANY AMOUNTS DUE HEREUNDER, INCLUDING WITHOUT LIMITATION INTEREST ON PAST DUE AMOUNTS AND REASONABLE ATTORNEY'S FEES AND EXPENSES. (5) UNLESS OTHERWISE EXPRESSLY AGREED TO, PARTS AND LABOR ARE WARRANTED FOR A PERIOD OF 30 DAYS FROM INSTALLATION.

Customer or Authorized Signature

Print Name